

MINUTES—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, July 27, 2016
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 6:00 PM President Vince Biciunas called the meeting to order.

Roll Call: John Hymas, Susan Kaun, John Brown (Clerk), Vince Biciunas (President). John McLaughlin was excused.

Motion: S. Kaun moved to approve today's meeting agenda. J. Hymas seconded. Vote was 4-0 to approve.

Introductions: Those acknowledged included Simi Jain, legal counsel, Bill Hasenjaeger, COB Parks and Rec Advisory Board member, and CCFPD board secretary Diane Birsner.

Public Comment: There were no public comments.

Motion: J. Brown moved to approve the June 22, 2016, CCFPD meeting minutes. S. Kaun seconded. Vote was 4-0 to approve.

Report: John Hymas, liaison to the Bellingham Parks and Rec Advisory Board, reported on the July 13, 2016 meeting. Nicole Oliver is the new Development Coordinator for the Parks and Rec. The board is discussing their goals and priorities, a four-year project. They now have a full Parks/Rec board. The board provided a capital projects update. The board mentioned it is still working on CCFPD's master plan and reviewing our baseline study. B. Hasenjaeger reported that Todd Elsworth of Recreation NW said they're at 85% of their goal of funds needed to build the boardwalk connecting Fairhaven Park to CCF park land, and they're planning a couple of fundraisers to meet the goal; the permitting process to complete the boardwalk is on track.

Report: V. Biciunas reported on her hike through CCFPD with Leslie Bryson (COB Parks/Rec) and Michael Chiavario on July 5, 2016. Biciunas reported that Chiavario pointed out some park boundary issues, and Bryson commented that trail signage would be beneficial. Biciunas also stated that Bryson said there's no money in the city budget to provide signs yet, and that no changes can be made without a master plan in place anyway. J. Hymas asked if Bryson commented on

the gravel pit project for kids. Biciunas replied that while it was discussed as they walked through that area, Chiavario was more concerned about removing invasive blackberries. To which both Bryson and Biciunas replied he should talk to the park's stewards about removal efforts.

Report: S. Jain reported on the status of City's review of CCFPD's Baseline Report. She stated that Carmichael sent changes to Alan Marriner, COB attorney; however both Marriner and Carmichael are currently on vacation.

Report: Diane Birsner reported that County Treasurer's office emailed a file of seven letters of protest from the Ferlins, dated April 30, 2016, regarding the 2014 taxes they paid on their properties for the CCFPD tax levy. On July 20, 2016, the Treasurer's office sent the Ferlins seven letters informing them of the process to complete when protesting tax payments.

Monthly expenses and cash flow sheets. Submitted by J. Brown and D. Birsner.

Treasurer's Report: As of June 30, 2016, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance \$216,336.41, ending unencumbered cash balance \$177,799.57.

Petty Cash: Heritage Bank account balance as of 06/30/2016: \$2,982.33.

Report: S. Jain reported that Carmichael Clark received an appeal today from *Ferlin et. al.*

Next meeting: **Wed.** Aug. 24, 2016, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

Motion: S. Kaun moved to approve District Payroll Input Form, wages for Diane Birsner, 5.0 hours in June, 2016, total gross of \$125.00. J. Hymas seconded. Vote was 4-0 to approve.

Consent Agenda: J. Hymas moved to approve the following consent agenda items. S. Kaun seconded. Vote was 4-0 to approve.

Payment on the 6/30/16 Invoice #24861 from Whatcom County for Q-2 Payroll Fees for \$30.00.

Payment on the June 15, 2016 Invoice #76604 from Carmichael Clark PS for \$203.00 for regular counsel services, and Invoice #76605 for \$14,833.65, for legal defense.

Motion: The board agreed not to adjourn to Executive Session at this time.

Old or New Business. None.

Adjourn. Meeting was adjourned at 6:19PM.