

MINUTES—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, November 16, 2016
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 6:00 PM President V. Biciunas called the meeting to order.

Roll Call: John Hymas (excused late), Susan Kaun (excused absent), John Brown (Clerk), Vince Biciunas (President), John McLaughlin.

Motion: J. Brown moved to approve the amended Agenda for today's meeting. J. McLaughlin seconded. Vote was 3-0 to approve.

Introductions: Those acknowledged included legal counsel Bob Carmichael, board secretary Diane Birsner, Parks and Rec Advisory Board member Bill Hasenjaeger, Parks and Rec Advisory Board member-elect Michael Chiavario, and Mark Denkler.

Public Comment: No public comments.

Public Hearing on 2017 Tax Levy and Budget Resolutions: V. Biciunas opened the public hearing on the 2017 Tax Levy and Budget resolutions. There were no public comments on the 2017 Levy or Budget resolutions. Biciunas closed the public hearing.

Motion: J. Brown moved to approve the 2017 Tax Levy resolution (#6). J. McLaughlin seconded. Vote was 3-0 to approve.

Motion: J. Brown moved to approve the 2017 Budget resolution (#7). J. McLaughlin seconded. Vote was 3-0 to approve.

Motion: J. Brown moved to approve the Oct. 26, 2016 CCFPD meeting minutes. J. McLaughlin seconded. Vote was 3-0 to approve.

Report: Parks Advisory Board meeting (Nov. 8, 2016). V. Biciunas requested that Hasenjaeger and Chiavario ask Parks to move up the CCFPD master plan creation to sooner than the currently reported 2020-21 timetable. Hasenjaeger reported that the City's level of service requirements currently focuses on the City's north end. J. McLaughlin added that CCFPD's Conservation Easement

(CE) restricts development of the park until a master plan is in place, and expressed concerns about the construction of new trails and widening of existing trails, creating facilities for use by cyclists, which is a violation of the CE. "The longer we delay the completion of a master plan, the more potential there is for ongoing conflict," stated McLaughlin. V. Biciunas added another urgency for creating a master plan sooner than four years from now is that, as per CCFPD's CE and Interlocal Agreement, the CCF Park District cannot dissolve until the master plan is completed. And, Biciunas stated, citizens want to use the park.

Report: B. Carmichael reported on the status of the City's review of the Baseline Report. Carmichael discussed his initial interpretations of the city's comments. Carmichael will provide suggestions to the board at the December meeting.

Meeting break for student presentations. Six students from WWU Professor John McLaughlin's Conservation of Biological Diversity class gave five presentations of their conservation design ideas for the Chuckanut Community Forest Park. Each presentation was approximately 15 minutes long. The commissioners thanked the students and their professor for bringing to the board their great ideas.

Meeting resumed after student presentations.

Monthly expenses and cash flow sheets: Submitted by John Brown and Diane Birsner.

Treasurer's Report: As of Oct. 31, 2016, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance \$161,796.85, ending unencumbered cash balance was \$312,762.26.

Petty Cash: Heritage Bank account balance as of 10/31/2016: \$2,926.51.

Next meeting: Wed. Dec. 14, 2016, Fairhaven Library, Fireplace Rm., 6:00 PM.

Motion: J. Brown moved to approve the District Payroll Input Form, wages for Diane Birsner, 18.25 hours in October 2016, total gross of \$456.25. J. Hymas seconded. Vote was 4-0 to approve.

Consent Agenda: J. Brown moved to approve following payment. J. Hymas seconded. Vote was 4-0 to approve.

Payment on the October 15, 2016 Invoice #77825 from Carmichael Clark PS for \$1995.50.00 for general counsel services.

Old or New Business. The board discussed John McLaughlin's letter to L. Bryson of COB's Parks and Recreation Dept.

Motion: J. Brown moved that McLaughlin's letter to the Parks Director be revised as discussed. J. Hymas seconded. Vote was 4-0 to approve.

Adjourn. Time: 8:49 PM.

APPROVED