

MINUTES—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, June 28, 2017
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

John Hymas jhymas1331@gmail.com Vince Biciunas vbici.ccfpd@gmail.com
John McLaughlin johnm.ccfpd@gmail.com Sue Kaun skaun.ccfpd@gmail.com
John Brown jbrown.ccfpd@gmail.com

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 6:03 PM John Brown, Clerk, called the meeting to order.

Roll Call: John Hymas, Susan Kaun (excused), John Brown (Clerk), Vince Biciunas (President, excused), John McLaughlin.

Introductions: Those acknowledged, included Bob Carmichael, CCFPD legal counsel, CCFPD board secretary Diane Birsner, and Todd Elsworth of Recreation Northwest.

Motion: J. Hymas moved to approve the Agenda for today's meeting. J. McLaughlin seconded. Vote was 3-0 to approve.

Public Comment: Todd Elsworth of Recreation Northwest updated the board regarding the Fairhaven Park trail work, Phase 2. He stated they're on track to build, with Jerry Wilbur, two sections of trail with a 40 foot span of wetland boardwalk. City construction permits are in and are mostly approved, some are still under review, but all should be approved by August. Recreation Northwest is funding this project through donations. The organization has also begun conducting monthly trail walks in the Community Forest Park.

Motion: J. Hymas moved to approve the May 24, 2017, draft meeting minutes. J. Brown seconded. Vote was 2-0 to approve with one commissioner abstaining due to absence at the May meeting. Carmichael confirmed that a majority of the quorum can approve the meeting minutes.

Report: J. Hymas reported that the June 2017 COB Park Advisory Board meeting's agenda items didn't pertain to CCFPD.

Report: Regarding the progress of a conservation easement amendment with City, J. Brown reported that plans for the construction of the jumping area have been submitted to Leslie Bryson (COB Parks Director). Brown believed the easement amendment process has been stalled between Bryson and Alan

Marriner, the city's attorney. J. Brown added that Marriner learned a month ago that he was supposed to create the amendment. B. Carmichael reported that it's his understanding the plans are now on Marriner's desk. McLaughlin expressed concern that the children involved in the quarry project will lose the momentum to help with trail restoration if the process with City drags on, especially beyond summer. Action item: Brown will contact Bryson tomorrow to determine the progress of the conservation easement amendment.

Motion: J. Hymas moved to amend the 2017 approved Budget, increasing the Baseline Report line item to \$4,550 to reflect A. Eissinger's expense for her work to finalize the Baseline Report. J. McLaughlin seconded. Vote was 3-0 to approve.

Report: D. Birsner, legal defense costs are as follows:

2015: \$41,108.50

2016: \$40,915.15

2017: \$15,828.36 (as of May 31, 2017)

Total costs to date: \$97,852.01

Monthly expenses and cash flow sheets: Submitted by J. Brown and D. Birsner.

Treasurer's Report: As per the May 31, 2017, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance was \$324,788.31, ending unencumbered cash balance was \$201,288.68.

Petty Cash: Heritage Bank account balance as of 05/31/2017: \$2,036.68.

Next meeting: Wed. July 26, 2017, Fairhaven Library, Fireplace Rm., 6:00 PM.

Motion: J. Hymas moved to approve the District Payroll Input Form, wages for Diane Birsner, 18.75 hours in May 2017, total gross of \$468.75. J. McLaughlin seconded. Vote was 3-0 to approve.

Consent Agenda: J. McLaughlin moved to approve the following payments. J. Hymas seconded. Vote was 3-0 to approve.

Payment on the May 15, 2017 Invoice #80056 from Carmichael Clark PS for \$1,425.00 for general counsel services.

Payment on the May 15, 2017 Invoice #80057 from Carmichael Clark PS for \$8.00 for legal defense.

Payment to Heritage Bank for \$944.65 to replenish Petty Cash account.

Report: B. Carmichael reported no recent activity on the *Ferlin et al.* lawsuit, and the scheduling of oral arguments is still pending.

Motion: Counsel and the Board determined adjourning to Executive Session is not needed at this time.

New Business. B. Carmichael reported that he was contacted by Tim Wahl to see if CCFPD is interested in accepting as a donation a piece of property close to CCF park trails. The board determined its interest in learning more, based on the proximity to CCF as a potential trail connector via 28th St. to the park, and instructed Carmichael to convey this to Wahl.

Adjourn. Time: 6:37 PM.

APPROVED