

MINUTES—Regular Meeting
CHUCKANUT COMMUNITY FOREST PARK DISTRICT
Wednesday, October 26, 2016
Fairhaven Branch, Bellingham Public Library
1117 12th St, Bellingham, WA
Fireplace Room 6:00 to 8:00 PM
Mailing Address: PO Box 4283, Bellingham, WA 98227

Our Mission: The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

Call to order: At 6:00 PM President V. Biciunas called the meeting to order.

Roll Call: John Hymas, Susan Kaun, John Brown (Clerk), Vince Biciunas (President), John McLaughlin.

Motion: S. Kaun moved to approve today's amended meeting agenda. J. Brown seconded. Vote was 5-0 to approve.

Introductions: Those acknowledged included Parks and Rec Advisory Board member Bill Hasenjaeger, legal counsel Bob Carmichael, and board secretary Diane Birsner.

Public Comment: No public comments.

Motion: J. Hymas moved to approve the Sept. 28, 2016, CCFPD meeting minutes. J. McLaughlin seconded. Vote was 4-0, with Biciunas abstaining.

Report: B. Hasenjaeger reported on the Oct. 12, 2016 Park Advisory Board meeting. Two new board members were voted in, including Michael Chiavario. Hasenjaeger received an update from Todd Elsworth on Phase II of the Fairhaven Park trail system. Permitting for this is almost complete. Replanting mitigation in the muddy corridor will commence first, with boardwalk construction beginning in mid-spring. J. Hymas spoke with C. Fogelsong and R. LaCroix with respect to their current city projects, nothing to do directly with CCFPD. J. McLaughlin reported on the ongoing trail degradation and building of structures for bicycle use, all easement violations. This issue was added to our December meeting agenda.

Motion: S. Kaun moved that J. McLaughlin write a letter on the Board's behalf to L. Bryson of the City Parks Department and Mayor Linville, copying the City Council, to report on the above easement violations. J. Brown seconded. Vote was 5-0 to approve.

Report: B. Carmichael reported that the Baseline Report is now back to the City after Eissinger made her changes.

Monthly expenses and cash flow sheets. Submitted by John Brown and Diane Birsner.

Treasurer's Report: As of Sept. 30, 2016, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance \$161,688.23, ending unencumbered cash balance \$161,796.85.

Petty Cash: Heritage Bank account balance as of 09/30/2016: \$2,944.69.

Budget Reports: The 2017 budget approval was tabled until the Nov 16, 2016 meeting. Commissioners discussed making an additional payment of the loan to the City in 2016. Board decided against this action.

Motion: J. Hymas moved to approve the amended 2016 budget, Resolution #5. S. Kaun seconded. Vote was 5-0 to approve.

Report: B. Carmichael reported on the *Ferlin et. al* appeal. The appellants' brief is due Dec. 8, 2016, and CCFPD's response brief is due Jan. 9, 2017. The appellants will have an opportunity to respond to our brief, likely around Feb. 8, 2017. The Court of Appeals could then schedule oral arguments for later next year.

Next meeting: Wed. Nov. 16, 2016, Fairhaven Library, **Fireplace Rm.**, 6:00 PM.

Motion: S. Kaun moved to approve the District Payroll Input Form, wages for Diane Birsner, 12.50 hours in September 2016, total gross of \$312.50. J. Brown seconded. Vote was 5-0 to approve.

Consent Agenda: J. Brown moved to approve following consent agenda payments. S. Kaun seconded. Vote was 5-0 to approve.

Payment on the September 15, 2016 Invoice #77512 from Carmichael Clark PS for \$1300.00 for regular counsel services, and Invoice #77513 for \$204.50, for legal defense.

Payment on the October 5, 2016 Invoice #25272 from Whatcom County Administrative Services for \$30.00 for 3rd Qtr Payroll Fees.

Motion: The board agreed not to adjourn to Executive Session at this time.

New Business:

POB Change. J. Brown will research new post office box opportunities.
2017 Tax Levy. Postponed for the Nov. 16 meeting.

Elections: Discussed individual commissioners terms. Birsner will research re-election requirements and 2017 filing deadlines from the Auditor's office.

PSAs. Biciunas and Brown will create PSAs for the Nov. 16 meeting, re: adopting the 2017 budget and tax levy, and announcing WWU student presentations. Birsner will email PSAs to the Friends of CCFPD list.

Student Presentations: Board agreed to allow one-plus hours for student presentations at the Nov. 16 meeting, about 10 minutes per student.

Adjourn. Time: 7:11 PM.

APPROVED